PROGRESS CLAIM

Claim no.		**Claim date**		**Period ending**	

CLAIMANT (FROM)		**RESPONDENT (TO)**		**PROJECT**	
Company		**Company**		**Project**	
ABN		**ABN**		**Contract no.**	
Address		**Attention**		**Job no.**	
Contact		**Address**		**Site address**	
Email / phone		**Email**		**State / territory**	

This is a payment claim made under the _____ (the Security of Payment Act for the state or territory where the work is done).

CLAIM SUMMARY

	Contract value	Previously claimed	This claim	Total claimed to date	Balance to complete
Contract works					
Approved variations					
Total					

AMOUNT CLAIMED THIS PERIOD

Gross amount this claim	
Less retention held this claim	
Net amount (exc GST)	
GST (10%)	
Amount claimed (inc GST)	

Attach the claim schedule (next page) and supporting records: approved variations, dayworks dockets, delivery dockets and photos.

CLAIM SCHEDULE

Contract value = Qty x Rate. This claim = claimed to date less previously claimed.

CONTRACT WORKS

Item	Description	Unit	Qty	Rate ($)	Contract value ($)	Prev. %	Prev. claimed ($)	To date %	Claimed to date ($)	This claim %	This claim ($)	Balance to complete ($)
				Contract works total								

APPROVED VARIATIONS

Var. no.	Description	Unit	Qty	Rate ($)	Contract value ($)	Prev. %	Prev. claimed ($)	To date %	Claimed to date ($)	This claim %	This claim ($)	Balance to complete ($)
				Approved variations total								